

The Organizational Meeting of the Board of Trustees of the Village of Delhi was held on Monday, **April 7, 2025** at 6:00 pm in the Village Hall Boardroom.

Present: Mayor: Jeffrey Gearhart  
Trustees: Jeremy Fitch, Ian Lamont, Janet Tweed and Barbara Sturdevant

Guest: Dave Kopecek

The meeting started at 6:01 pm.

Motion was made by Trustee Sturdevant and seconded by Trustee Fitch and passed unanimously to approve the following:

Village Clerk:	Pamela Ferguson
Village Treasurer	Kimberly Cairns
Deputy Mayor:	Jeremy Fitch
Village Attorney:	Roemer, Wallens, Gold & Mineaux, LLP
Code Enforcement Officer:	Josh Morgan
Health Officer:	Regina Krzyston

Motion was made by Trustee Fitch to establish the official meeting time of the Village Board as the third Tuesday of every month at 6:00 PM in the Village Hall Board Room. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Tweed to designating The Reporter as the official newspaper for the Village of Delhi. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Lamont designating the Delaware National Bank of Delhi as the official depository for the Village of Delhi. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Sturdevant authorizing Village Clerk, Village Treasurer and Mayor Gearhart to be signatories for all village checking, savings and investment accounts. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Tweed to designate Fiscal Advisors & Marketing, Inc. as the Village Financial Advisor. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Sturdevant authorizing Village Clerk, Village Treasurer and Mayor Gearhart to be the signatories on the Small Cities Grant Account. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Lamont authorizing Village Clerk and Village Treasurer to pay all utilities, freight, postage, credit card and copier expenses as needed. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Tweed directing the Clerk to advertise the names of the official newspaper and official depository, the official meeting time of the Board of Trustees and the time of the 2026-2027 Organizational Meeting (4/6/2026 at 6:00 PM) of the Village Board. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to accept the following assignments of Trustees to Board Committees:

Public Works Committee:	Mayor, Trustee Lamont
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Police Committee:	Trustees Fitch, Tweed
Joint Services Committee:	Trustees Tweed, Sturdevant
Codes, Buildings & Planning Committee:	Mayor, Trustee Fitch
Finance Committee:	Trustee Sturdevant, Fitch

Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Fitch to re-appoint Jim Corcoran to the Zoning Board of Appeals, with his term expiring 2030. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Fitch to open the Public Workshop for the 5 recommendations made to the Village board by Zoning Revision Committee. Motion was seconded by Trustee Lamont and the workshop opened at 6:39 pm.

Dave Kopecek was present as the Chair of the Zoning Revision Committee for the workshop for the 5 recommendations made by the Zoning Revision Committee to the Village Board.

The first item of discussion was the “Parking Requirements Zoning Code Recommendations” – board indicated they feel this document looks okay but we need attorney input.

The second item of discussion was the “Main St. – Elm to Franklin – Low Impact Business Zoning Code Recommendations”. During discussion it was indicated that the “Low Impact Business” Overlay Zone is basically from Good Cheap Foods to Bagels ‘n Cream. The board feel this document looks okay but we need attorney input.

The third item of discussion was the “Village of Delhi Short Term Rental Recommendations” – board indicated they feel this document looks okay but we need attorney input. There was some concern whether we should pause this item until New York State indicates their complete plan for short term rentals.

The fourth item of discussion was the “ADU Recommendations Summary” and “Village of Delhi ADU Recommendations” There was some question as to whether these units should be owner occupied?

The fifth item of discussion was the “§300-46 Signs and billboards” – there was indication that the sign information from the Overlay Zone needed to be added to this section. The board feel this document looks okay and would like input from the attorney.

The Village Board wanted to thank the entire Zoning Revision Committee for all their hard work in bringing this information to the Village Board.

Mayor Gearhart indicated that the next step would be to get all these documents to Courtney Heinel at Roemer and schedule a meeting for her to come to Delhi to review these documents / recommendations with the Village Board.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Tweed and passed unanimously.

Meeting adjourned at 8:09 pm.

Respectfully submitted,

Kimberly Cairns  
Village Treasurer