

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, December 16, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:01 pm

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Bill Brown, Don Statham and Jessi Hamilton

EXECUTIVE SESSION

Motion was made by Trustee Lamont to enter executive session for purpose of collective negotiations pursuant to article fourteen of the civil service law for Teamster contract. Motion was seconded by Trustee Fitch and executive session started at 6:02 pm. Village attorney, Earl Redding was present via Zoom.

Motion was made by Trustee Tweed to exit executive session. Motion was seconded by Trustee Lamont and the board went back to open session at 6:33 pm.

PRIVILEGE OF THE FLOOR –

Don Statham and Jessi Hamilton spoke about trees in the village – They both were part of the DRI grant with details under the grant for possible funding. They also gave a preliminary report, which included their plan for removal of trees as well as trees that might be appropriate for Courthouse Square. They also had a rendering for Main Street Planters, which may be built by Richard Lamson. Don and Jess walked Main Street to identify what was needed for planters, trees, etc. They would like to identify a plan for tree replacement and to target an area on a particular street, possibly Franklin Street.

Mayor Gearhart indicated that he and the village board wanted to thank Don and Jess for all their work thus far with the tree plans.

Bill Brown – Delaware Engineering – project updates

Bill indicated he is still working on the Lead Service Line – they need to update the inventory for Department of Health (Matt Currey). They have identified approximately 40 – 50 lead service lines that need replacement. Bill indicated they are waiting to hear from NYS EFC on the wiia funding. Bill also indicated that we haven't heard back on the SPDES permit – he will follow up on this.

Bill Brown also indicated that he had a resolution for board consideration for the planning grant for the sewer plant.

Motion was made by Trustee Lamont to approve Resolution #5 of 2025, which reads:

“Village of Delhi - Wastewater Treatment Plant Rehabilitation Study - Wastewater Infrastructure Engineering Planning Grant (EPG) - EFC Project No. 2306
WHEREAS, the Village of Delhi, Delaware County, New York (hereinafter the “Village”), has identified the need to prepare an Engineering Report to evaluate and plan improvements to its Wastewater Treatment Plant and related wastewater infrastructure (hereinafter the “Project”); and
WHEREAS, the New York State Environmental Facilities Corporation (EFC) has made funding available through the Wastewater Infrastructure Engineering Planning Grant (EPG) Program to

support the preparation of said Project; and

WHEREAS, the EPG Program requires the Village to provide a minimum local match equal to twenty percent (20%), of the total eligible Project cost; and

WHEREAS, it is necessary for the Village to enter into a Grant Agreement with EFC to receive and administer EPG funding, and to designate an Authorized Representative to execute such agreement and all related documents.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Delhi hereby designates the Mayor as the Authorized Representative of the Village for the purposes of executing the Engineering Planning Grant Agreement, and any and all documents, instruments, applications, correspondence, and certifications necessary to bring about the Project and to fulfill the Village's obligations under the Grant Agreement; and

BE IT FURTHER RESOLVED, that the Board of Trustees, hereby commits and appropriates the required 20% local match funding in the amount of \$10,000; and

BE IT FURTHER RESOLVED, that the Authorized Representative is hereby empowered to take any and all additional actions necessary to carry out the intent of this resolution and to ensure compliance with all applicable EPG Program and EFC requirements."

Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Fitch to approve the minutes of the November 18, 2025 regular meeting. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #007 dated December 16, 2025 in the amount of \$162,978.27 to include the addition of voucher for Nathaniel Batthany in the amount of \$325 (General fund \$50,395.74, Water fund \$16,694.95, Sewer fund \$72,833.06, Joint Activities fund \$8.40 and Trust and Agency fund \$23,046.12). Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to accept the Police Report dated November 2025, Street Report dated December 2025, Water Report dated 12/11/2025, Sewer Report dated December 12, 2025, Code Enforcement Report 11/14/2025 – 12/9/2025, Treasurer's Report for November 2025, and Clerk Report dated December 16, 2025. Motion was seconded by Trustee Sturdevant and passed unanimously.

Trustee Fitch reported for the **Police Committee**.

Resignations of Mohr and Roche –

Motion was made by Trustee Fitch to accept resignation of Justin Mohr effective 12/1/2025 and Collin Roche effective 11/23/2025 as PT police officers. Motion was seconded by Trustee Lamont and passed unanimously.

The village board thanked Officer Mohr and Roche for their many years of service.

Cameras – Trustee Fitch indicated there was no report now but they would be installing an additional camera shortly.

Patrols cars – Trustee Fitch indicated they are still waiting for the truck to be received back from Auto Solutions of New York, Inc after they complete the up fitting. Sergeant Davis is working on a grant proposal to up fit the K-9 vehicle for patrol. The police committee also looked into the Kelley blue price for the K-9 vehicle (2022 Durango) and found it could be worth \$26,000 - \$27,000 as the board had asked for that information last month when there was talk about auctioning this vehicle.

Parking tickets – Trustee Fitch reported that the T2 system is in – Chief is working on getting this system set up – Police Department will need to be trained – the system should be fully functional by Spring 2026.

Mayor Gearhart reported for the **Public Works Committee**.

Mayor Gearhart indicated there was not much to report but did want to let the village board know that Henry Post is plowing for us now.

Trustee Sturdevant reported for the **Joint Services Committee**

Summer Recreation – outstanding invoices / partial payments for 2024 / 2025 – discussion was had among the board members because Town of Meredith only paid a portion of what was billed to them for 2024 and 2025 Summer Recreation. Town of Delhi only paid a portion of the 2025 billing and didn't pay for any Village residents. There was conversation by the village board that we need to communicate with the communities, in advance of the summer season, to be sure which ones want an agreement with us for their residents to be eligible to participate in the Summer Recreation programs.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Set date for public hearing - change to codes – the documents with suggestions from Courtney Heinel and comments from Kent Manuel were updated by Trustee Lamont with input from the board. We will need 4 drafts of the 4 items being proposed for the 1/20/2026 public hearing. There was also a question as to whether the public hearings needed to be started separately or could be handled as one public hearing. Mayor Gearhart will get confirmation from our attorney.

Do we need to rebid Village Hall painting? – There was a question as to whether we needed to rebid Village Hall painting. Mayor Gearhart indicated we have ordered a lead testing kit to see if we have lead paint before we re-bid this.

Trustee Sturdevant reported for the **Finance Committee**

Budget codes – PD range revenue & expenses – Trustee Sturdevant indicated that we are looking to set up separate revenue and expense lines for the range so that we can track more easily.

Motion was made by Trustee Sturdevant to create budget lines for police revenue and expenses at the range. Motion was seconded by Trustee Lamont and passed unanimously.

Helfgott-Renfroe Foundation - \$5,000 – where to deposit? Treasurer was directed by the Village Board to deposit the \$5,000 in General fund and we will figure out what this donation will fund at a later date.

There was a Town Planning Advisory Service Contract – 2026 received from Delaware County Department of Planning 12/15/2025.

Motion was made by Trustee Fitch directing the Mayor to sign the Delaware County Planning Advisory Service Contract for 2026 and authorize the Clerk to remit payment of \$3,500. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Sturdevant indicate that Village of Delhi presented Friday (12/12/2025) for our DRI grant in Binghamton. We will just have to wait and see what happens.

OLD BUSINESS

Diversified Electronics – revised quote – Clerk received an updated quote but the pricing didn't change a lot because of minimum pricing. Mayor Gearhart is working on obtaining grant funds to cover this expense.

Parking Permit Applications – FYI we received applications from D. Ryan Sturdevant and Louann Redard for 91 Main Street and Lorraine Marie LLC for 95 Main Street.

NEW BUSINESS

Climate Smart Communities – Trustee Tweed indicated committee met this past week and we are working toward bronze status. She also indicated there should be additional funding available from NYSERDA.

There was talk of an individual (Rhys Shaw) interested in doing an internship with Village of Delhi.

Motion was made by Trustee Lamont to approve internship for Rhys Shaw. Motion was seconded by Trustee Fitch and passed unanimous. Note Rhys Shaw will not be a village employee and no pay from the village for this internship. This is done through SUNY Delhi for college credit.

Resolution 4 of 2025 (2026 Village Election) needs to be approved.

Motion was made by Trustee Tweed to approve Resolution 4 of 2025, which reads:

“A Resolution Designating the Date, Polling Place, and Offices to Be Filled for the 2026 Village Election

WHEREAS, pursuant to New York State Election Law § 15-104(1)(b), when the third Tuesday of March falls on March 17, the Board of Trustees must adopt a resolution at least sixty (60) days before the village election stating that the election shall be held on March 18; and

WHEREAS, in the year 2026, the third Tuesday of March falls on March 17, 2026, thereby triggering the statutory requirement to designate March 18, 2026 as the Village Election Day; and

WHEREAS, the Village of Delhi constitutes one election district pursuant to New York State Election Law § 15-104(3), and the Board of Trustees must designate the polling place and the hours during which the polls shall remain open; and

WHEREAS, the Board of Trustees must also identify the offices to be filled at such election and the terms associated with each office;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Delhi as follows:

1. The Village Election for the year 2026 shall be held on **Wednesday, March 18, 2026**, in accordance with Election Law § 15-104(1)(b).
2. The Village of Delhi shall continue to constitute one election district, and the polling place for such district shall be: **Village Hall, 9 Court Street, Delhi, New York 13753.**
3. The hours during which the polls shall be open for voting shall be **12:00 noon to 9:00 p.m.** on Wednesday, March 18, 2026, pursuant to Election Law § 15-104(3).
4. The following offices shall become vacant at the end of the current official year (March 31, 2026) and shall be filled at the Village Election on March 18, 2026, for the terms set forth below:

Trustee (2 positions) – Five-year term each.

Motion was seconded by Trustee Lamont and passed unanimously.

There was some talk about whether there is still an opening for Planning Board because Michael Tweed would be interested in serving on that board.

Motion was made by Trustee Lamont to accept the Mayors appointment of Michael Tweed to the Planning Board. Motion was seconded by Trustee Sturdevant. Trustee Tweed abstained from the vote. All others in favor. Motion was approved.

Mayor's Report

Motion was made by Trustee Lamont directing Mayor Gearhart to sign "Notification of Appointment of Registrar of Vital Statistics". Motion was seconded by Trustee Fitch and passed unanimously.

Delaware County Council of Mayors – last meeting 12/10/2025 was cancelled – next meeting 1/14/2026

FYI - Walton Gala – 1/17/2026 – elected officials from local villages and states

Mayor Gearhart indicated that CWT meeting Monday (12/15/2025) indicated the CWC agreement with NYC is ready.

EXECUTIVE SESSION

Motion was made by Trustee Sturdevant to enter executive session for purpose of the employment history of a particular employee. Motion was seconded by

Trustee Tweed and executive session started at 9:24 pm.

Motion was made by Trustee Tweed to exit executive session. Motion was seconded by Trustee Lamont and the board went back to open session at 10:11 pm.

Motion was made by Trustee Fitch to adjourn. Motion was seconded by Trustee Sturdevant and passed unanimously.

Meeting adjourned at 10:12pm.

Respectfully submitted,

Kimberly Cairns
Village Treasurer