

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, November 18, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:05 pm with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Bill Brown, and Lillian Browne, The Reporter

PRIVILEGE OF THE FLOOR –

Bill Brown – Delaware Engineering – project updates

Bill Brown reported that he is working with Lamont Engineering on the Engineering Planning paperwork for the grant. We are looking for the permit with DEC. We are waiting for the announcement from NYS EFC for the grant for the Water System upgrade.

Motion was made by Trustee Fitch to approve the minutes of the October 21, 2025 regular meeting. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #006 dated November 18, 2025 in the amount of \$377,337.82 to include the addition of voucher for Scott W. Sullivan in the amount of \$253.26 and invoice from Delhi Pizza Company in the amount of \$220 (General fund \$171,359.82, Water fund \$52,863.40, Sewer fund \$122,451.63, Joint Activities fund \$228.40 and Trust and Agency fund \$30,434.57). Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to accept the Bingo Inspection Report dated 10/29/25, Police Report dated October 2025, Street Report dated November 2025, Water Report dated 11/13/2025, Sewer Report dated November 12, 2025, Code Enforcement Report 10/15/2025 – 11/13/2025, Treasurer's Report for October 2025, Clerk Report dated November 18, 2025 and Historian Report dated November 2025. Motion was seconded by Trustee Sturdevant and passed unanimously.

Trustee Fitch reported for the **Police Committee**. Trustee Fitch indicated the committee had a meeting last Friday (11/14/2025)

Cameras – Trustee Fitch indicated that the cameras we have installed are working out great – we have solved 3 cases because of them. Trustee Fitch indicated they will be looking to install an additional camera on Main Street.

Patrols cars – Trustee Fitch indicated that Chief had indicated to him that we missed our window of being able to sell the K-9 vehicle. Police Department would like to outfit this vehicle for patrol use. There was discussion that they needed to find \$10,000 of funding for the expense for the Durango. Trustee Sturdevant responded why don't we list the K-9 vehicle on the auction site and see what we could get for it and asked do we have a value for this vehicle. Trustees Fitch and Tweed will talk to Chief regarding patrol cars and get back to the board.

Parking tickets – indication was that we are waiting for T-2 machines to arrive along with training that goes with this equipment.

Discussion was had regarding the Center State Propane quote for 250 gallon Propane Tank for Police Range quote dated 11/18/2025 for \$2,845.76 (tank only), parts & labor for installation will be an additional cost. There was discussion that the profits from the last training class would more than cover this expense.

Motion was made by Trustee Fitch to purchase the 250 gallon propane tank from Buell Fuel under proposal dated 11/18/2025 at a cost of \$2,845.76. Motion was seconded by Trustee Lamont and passed unanimously.

Police Department Cellphones – there was discussion about getting cell phones for Chief, Sergeant, Detective and 4th for on-duty officer. After some discussion, it was felt that we should have a cell phone for each of the 5 full-time officers.

Motion was made by Trustee Fitch to purchase 5 cell phones from First Net at a nominal charge and approximately \$35 per line per month. Motion was seconded by Trustee Tweed and passed unanimously.

Mayor Gearhart reported for the **Public Works Committee**.

Shrier-Martin (Sewer) – discussion was had on the revised quote dated 11/18/2025 for \$29,850, which is an increase of \$810 over the previous quote of \$29,040.

Motion was made by Trustee Sturdevant to approve the purchase of replacement submersible pump under Shier Martin quote dated 11/18/2025 at a cost of \$29,850. Motion was seconded by Trustee Lamont and passed unanimously.

Discussion was had regarding Dave Wakin's request for relief of penalty for account #B2380 (8 Clinton Street) and account #B2630 (33 Clinton Street) as he claims there is a mailing issues. Clerk's office printed all bills, they were metered and brought to the post office window in a timely manner and have fulfilled our obligation of mailing water bills promptly. The board took no action and we will continue to follow our procedure.

Trustee Sturdevant reported for the **Joint Services Committee**

Motion was made by Trustee Sturdevant to authorize Greater Delhi Area Chamber of Commerce to hold the Holiday parade on December 5, 2025 and Mayor Gearhart to sign PERM 33c Application for NYS DOT as the applicant and for the Village to handle any insurance requirement. Motion was seconded by Trustee Tweed and passed unanimously.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Set date for public hearing - change to codes – Trustee Lamont spoke about the proposed changes that were given by Courtney Heinel with regard to Parking. The board seemed to prefer basing the parking on the size of the building OR no requirements with the property owner to figure out parking for their tenants. Trustee Lamont will get the updated parameters to Courtney.

Motion was made by Trustee Sturdevant to schedule a public hearing regarding the ADU, overlay district, Woolerton Street and signage issues on 1/20/2026 at 5:45 PM will our monthly meeting to follow. Motion was seconded by Trustee Lamont and passed unanimously.

Snow & Ice Removal Bid – was opened. One bid was received from Mountain View Property Management at a cost of \$65 per delinquent sidewalk for shoveling/snow blowing and salting of unmaintained village sidewalks as instructed by code enforcement.

Motion was made by Trustee Lamont to accept the bid from Mountain View Property Management at a cost of \$65 per sidewalk for delinquent sidewalks. Motion was seconded by Trustee Fitch and passed unanimously.

Snow Removal Policy Notification – Trustee Lamont was looking to be sure we had done a legal notice notifying residents of the snow removal policy of the Village of Delhi. Notice was placed by Clerk, Pamela Ferguson.

Trustee Sturdevant reported for the **Finance Committee**

FYI – USDA Bond Information – notice received October 31, 2025 was shared with the village board.

FYI – Roemer letter to EFPR Group dated 11/7/2025 was shared with the village board. This is an annual requirement under the audit done by EFPR Group.

NYCLASS Information – was shared with the village board showing them the interest rates have been decreasing – currently show as 3.923% average monthly rate on the October 2025 statement from NYCLASS.

Tech Assistant grant with Town of Delhi is being submitted by Trustee Sturdevant with the hope of covering the cost of the code enforcement software and Zoning to cover the Village portion of the Joint Comprehensive Plan.

Motion was made by Trustee Tweed to move forward with the Tech Assistant grant submission. Motion was seconded by Trustee Fitch and passed unanimously.

OLD BUSINESS

Diversified Electronics – revised quote – Clerk is working on getting an updated quote

NEW BUSINESS

Joan Townsend – complaint about trees – there was some discussion about replacing trees that have been removed in the village. The village is waiting to see what trees get addressed in the DRI grant submission and the tree commission. There was also mention that Don Statham of the tree commission was going to apply for grant funding for trees in the village. Mayor Gearhart will reach out to Don Statham to have a conversation with him.

Climate Smart Communities – there is no meeting currently schedule but Mayor Gearhart indicated that he received a call recently from KZ indicating Village of Delhi is the poster child of NYSEERDA grant funding for our electric equipment in the Street Department. KZ would like to host a luncheon at our Street Garage for people to see demonstration of our electric equipment to encourage other local governments to apply for funding for this type of equipment.

Mayor's Report

Rose Olsen – email dated 11/13/2025 regarding grants – Mayor Gearhart met with Rose recently, she is in Governor Hochul's office replacing Harris Weiss.

Delaware County Council of Mayors – last meeting was 11/12/2025 – next meeting will be 12/10/2025. Mayors are continue to lobby for Delaware County to split sales tax with the towns and villages. They have discussed doing Op. Eds. to keep this issue in the public eye.

NYCOM legislative agenda for next legislative session – next lobby day is 2/3/2026. Mayor Gearhart had a recent online meeting that went over many of the legislative issues that NYCOM will be tackling in the near future.

Kiosk – there was discussion regarding the quote of \$650 from Nathaniel Batthany for the kiosk at village hall. The board would like to see specs of what is being proposed.

EXECUTIVE SESSION

Motion was made by Trustee Lamont to enter executive session for purpose of the employment history of a particular employee and collective negotiations. Motion was seconded by Trustee Sturdevant and executive session started at 7:59 pm.

Motion was made by Trustee Lamont to exit executive session. Motion was seconded by Trustee Fitch and the board went back to open session at 9:03pm.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Fitch and passed unanimously.

Meeting adjourned at 9:04 pm.

Respectfully submitted,

Kimberly Cairns
Village Treasurer