

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, October 21, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:00 pm with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Bill Brown, Lillian Browne, The Reporter; Marianne Greenfield, Fred Youmans, Jim Smart and Cindi Smart

PRIVILEGE OF THE FLOOR –

Marianne Greenfield, Village Historian – also present was Fred Youmans – they gave a copy of pages 34 and 35 from John Raitt's book "Ruts in the Road", which gave some background on the monument at the Penfield Estate. Marianne felt the Village of Delhi should approach the new owner of the Penfield estate to see if we could get the monument back from them as it is a piece of our history. Marianne also indicated that she could find someone to repair the monument. Mayor Gearhart indicated he would contact Yuskei Murayama to see about them giving the village the monument.

Marianne also indicated that she attended the October 6, 2025 Delhi Historical meeting – they are in need of programing for children – perhaps a tour of village hall or Village Police Department.

Bill Brown – Delaware Engineering – project updates

Bill Brown reported that the NYS EFC Sewer grant has been awarded – we are waiting for the grant agreement to be issued. Bill also advised that we need to authorize the Clerk's office to advertise for RFQ for the Sewer grant.

Motion was made by Trustee Lamont to authorize the Clerk to advertise for RFQ for NYS EFC Sewer grant. Motion was seconded by Trustee Tweed and passed unanimously.

Bill Brown also indicated that he continues for work with Jay Decker on the lead service line.

Motion was made by Trustee Fitch to approve the minutes of the September 16, 2025 regular meeting. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #005 dated October 21, 2025 in the amount of \$171,703.71 (General fund \$27,120.76, Water fund \$19,775.55, Sewer fund \$104,912.54, Joint Activities fund \$8.40 and Trust and Agency fund \$19,885.46). Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to accept the Police Report dated September 2025, Street Report dated October 2025, Water Report dated 10/16/2025, Sewer Report dated October 19, 2025, Code Enforcement Report 9/11/2025 – 10/14/2025, Treasurer's Report for September 2025, Clerk Report dated October 21, 2025 and Historian Report dated October 2025. Motion was seconded by Trustee Lamont and passed unanimously.

Mayor Gearhart indicated that Clerk Pam Ferguson received a quote from Diversified Technology for \$18,250 includes all implementation, training, data conversion, and ongoing support. After year one, our annual cost would be \$8,000, which includes all license fees and support.

After some discussion, Trustee Sturdevant advised, she would like Clerk to update the quote for water/sewer only and amend the number of customers from 1200 to our actual for comparison purposes to what we are paying for Williamson Law Book.

Trustee Fitch reported for the **Police Committee**

T2 Systems – some discussion was had as this was approved last month by the board. Indication was that this was sent to Earl Redding and was reviewed and approved by him. Mayor Gearhart signed the agreement. Trustee Fitch indicated that he will reach out to Chief and get update as to when we will go live with T2 System.

There was a question regarding the new pickup truck – indication was that this went for outfitting and would take 8 weeks for us to get this vehicle back from them.

There was also some discussion about K-9 vehicle being auctioned and there was indication that Police Department would like to keep the K-9 vehicle and use for regular patrol.

Mayor Gearhart reported for the **Public Works Committee**.

Shrier-Martin (Sewer) – revised quote dated 10/10/2025 - \$36,805 – the indication was that this was originally quoted for horizontal installation and the revised quote is for vertical installation. Dave Hornbeck is going to look into this further and give an update to the board – this would require us to update the Koester quote as well. We will discuss this further at the November board meeting.

Hemlock Springs Tree Service – estimate for Elm Street trees - \$6,500

Mayor Gearhart indicated to the board that he already authorized the \$2,000 work at Decker Advertising building on Elm Street. The tree at 42 Elm Street has been tested and it has no root system.

Motion was made by Trustee Sturdevant to approve moving forward with \$6,500 quote with Hemlock Springs Tree Service. Motion was seconded by Trustee Fitch and passed unanimously.

Daren Evans' report requested permission for the 2010 Ford F250 pickup truck be used by the Delhi Fire Department for an auto-extrication drill before we send to the scrap yard.

Motion was made by Trustee Lamont to approve the Delhi Fire Department use our 2010 Ford F250 pickup truck for their auto-extrication drill before we send to the scrap yard. Motion was seconded by Trustee Fitch and passed unanimously.

Also per Daren Evans' report it indicates that the NYSEG pole replacement work on Main Street has been completed on their end and the old poles have now been removed. The brick/paver work will need to be completed where the old poles were located and a choice of replacement tree will need to be chosen as NYSEG has agreed to reimburse the cost to the Village. Mayor Gearhart indicated that he will get in touch with Don Stratham to discuss tree choice for this area.

FYI – New York State Department of Environmental Conservation re: Delhi WWTP Inspection SPDES NY0020265 dated October 16, 2025 was given to the board. This was an unannounced inspection of the Village of Delhi sewer treatment plant on October 1, 2025. An overall satisfactory rating was assigned to the inspection.

Mayor Gearhart also indicated that Rural Water – source protection report should be in shortly.

The board received a request from Wilson Li @ Tuna III at 82 Main Street asking for a discounted and pro-rated water bill based on past history and an installment plan to pay the full amount in 12 months. After some discussion, the board indicated they will take no action as we are following our water law and there is no relief to be given.

FYI – Halloween will on on Friday 10/31/2025 from 4:00 – 9:00 PM.

Trustee Sturdevant reported for the **Joint Services Committee**

Fees from other communities for summer recreation – no report

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Set date for public hearing - change to codes – Trustee Lamont indicated he is still waiting to hear from Courtney before we can schedule a public hearing - tabled to November meeting.

Parking Permit Proposal – discussion was had about 8 parking spots being available November 1, 2025 at a cost of \$50 per month.

Motion was made by Trustee Tweed to move forward with the Parking Permit Application effective 11/1/2025 at a monthly fee of \$50. Motion was seconded by Trustee Fitch and passed unanimously.

Trustee Sturdevant reported for the **Finance Committee**

Procurement Policy – Trustee Sturdevant indicated the Purchasing Policies and Procedures would replace the previous Procurement Policy.

Motion was made by Trustee to approve use of the “Purchasing Policies and Procedures”. Motion was seconded by Trustee Lamont and passed unanimously.

FYI – Excellus health insurance renewal – Treasurer Cairns explained the spreadsheet received from our broker, Kevin Morse. The 1st column is the health insurance we currently have. The 2nd column is the proposed renewal with increased deductible \$8,500 (single) and \$17,000 (family) with an increase in premium by 10.38% over our current policy.

Motion was made by Trustee Sturdevant to stay with Bronze 4 for the renewal. Motion was seconded by Trustee Fitch and passed unanimously.

OLD BUSINESS

Jessi’s bench – Village is currently housing the bench. Raegan would like a dedication ceremony 7/11/2026, which would be Jessi’s birthday. We will figure out exact date as we get closer.

Trustee Fitch indicated that we have locked in the fireworks for 7/3/2026 with a raindate of 7/11/2026. We are waiting for a quote as this is affected by the tariffs and they are unable to give us a firm quote right now.

NEW BUSINESS

Climate Smart Communities – Mayor Gearhart indicated that he spoke to KZ and they are trying to promote electric equipment such as what Village of Delhi purchased under the NYSEDA grant funding but other local governments don’t seem to be interested in converting. KZ would like to do a

demo in the winter @ Village of Delhi, when things are quieter for Public Works to show off our electric equipment and promote the NYSERDA funding opportunities.

Mayor's Report

Kiosk – tabled to November meeting

EXECUTIVE SESSION

Motion was made by Trustee Sturdevant to enter executive session for purpose of collective negotiations and the employment history of a particular employee. Motion was seconded by Trustee Fitch and executive session started at 7:29 pm.

Motion was made by Trustee Lamont to exit executive session. Motion was seconded by Trustee Tweed and the board went back to open session at 8:40 pm.

Trustee Sturdevant gave a view of the DRI grant submission to the board. There are a few changes / additions to be made and she will be submitting it hopefully on Friday (10/24/2025).

Trustee Sturdevant indicated that she had been approached by Chris Clark who might be able to help Village of Delhi Summer Recreation with some funding. After some discussion the board indicated the Treasurer can issue bills to the local governments for \$30 per kid for the Summer Recreation this year. She will update her figures to include tennis and we will bill invoices.

Motion was made by Trustee Lamont to pay Jerome Decker for his old vacation time of 120.75 hours immediately. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Fitch and passed unanimously.

Meeting adjourned at 9:23 pm.

Respectfully submitted,

Kimberly Cairns
Village Treasurer