

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, September 16, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:00 pm with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Bill Brown, Lillian Browne, The Reporter; Marianne Greenfield, Lisa Tessier, Jack Tessier and Cindi Cobbe

PRIVILEGE OF THE FLOOR –

Marianne Greenfield, Village Historian – gave a presentation to the village board as a summary of her board report of what she has been up to since the board meeting in August. Marianne is in need of some help from someone who is good at reading maps. The Reporter will have an article this week about her presentation of this material she did at the Town of Delhi board meeting. Marianne spoke of the original documents she received from Fred Youmans pertaining to William Youmans for the period 1880 to his death, where he was in constant litigation with Village of Delhi. Marianne also indicated she has a meeting with Ray Lafever, another local historian.

Lisa and Jack Tessier were present to talk about their parking issue on Woolerton Street. Their house is on Clinton Street but their driveway is on Woolerton Street. They have had much property damage over the years. Jack also indicated that he would propose parking on 1 side of the road (on the sidewalk side).

Mayor Gearhart also indicated that he had been in touch with one of the property owners on Woolerton Street that rents to students and he is sympathetic to the Tessiers and willing to assist in solving this problem in any way he can.

Mayor Gearhart also took a moment to thank Cindi Cobbe for her 7 years of service as a crossing guard for us.

Bill Brown – Delaware Engineering – project updates for Water Infrastructure Act (WIIA Funding), Lead Service Line Inventory, WWTP Engineering Planning Grant, and WWTP Consent Order,

Bill indicated the WIIA grant has been submitted. He also reported they have identified a couple dozen lead service lines. Bill also indicated the Sewer grant paperwork has been submitted to the state. Bill also indicated the SPDES permit that was last done in 2012 is past due – we are looking for direction from DEC.

Mayor Gearhart also indicated that the Catskill Watershed Towns meeting last night (9/15/2025) gave him some confidence that Wastewater Treatment Plants are safe as NYC is obligated under the current agreements with the local governments.

Motion was made by Trustee Sturdevant to approve the minutes of the August 19, 2025 regular meeting. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Lamont to approve the minutes of the August 21, 2025 special meeting. Motion was seconded by Trustee Tweed. Trustee Fitch abstained from the vote as he was not present at the meeting. All others approved the motion and it was passed.

Motion was made by Trustee Fitch to approve Abstract #004 dated September 16, 2025 in the amount of \$203,035.23 (General fund \$78,731.06, Water fund \$36,325.11, Sewer fund \$66,901.44, Joint Activities fund \$280.60 and Trust and Agency fund \$20,797.02). Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Fitch to accept the Bingo Inspections of 8/20/25 and 9/10/25, Police Report dated August 2025, Street Report dated September 2025, Water Report dated 9/11/2025, Sewer Report dated September 09, 2025, Code Enforcement Report 8/13/2025 – 9/10/2025, Treasurer's Report for August 2025, Clerk Report dated September 16, 2025 and Historian Report dated September 2025. Motion was seconded by Trustee Lamont and passed unanimously.

Trustee Fitch reported for the **Police Committee**

Well @ Police range – tabled at August meeting – Trustee Fitch indicated that this item can be removed from the agenda and may come back to the board at a later date.

Logan Wood letter – probationary period – was extended to January 9, 2027 because of the interruption due to the absence from duty as a result of his injury. This is for information purposes as Delaware County and Logan have been notified of this fact.

The police committee reported the new truck (2024 Chevy Silverado) is in Albany for outfitting.

T2 Handheld Parking Ticket Devices – quote #Q-53266 - \$31,257 – there was some discussion about T2, SUNY Delhi uses a different system but T2 seems a better choice for Village of Delhi because of ability to integrate Codes at some point. The discussion also mentioned parking tickets were increased to \$35 – based on average of 500 parking tickets per year, this seems like a good purchase to make it easier to write and track history of warnings, etc. The police committee is ready to move forward on this proposal.

Motion was made by Trustee Fitch to approve T2 quote #Q-53266 at a cost of \$31,257, with payment of \$16,905 for year 1, \$7,176 for year 2 and \$7,176 for year 3. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Fitch indicated to the board members that he went on a ride along with the police department this weekend and encouraged them also to do a ride along to be aware of what goes on in our village

The village board was also given notice that Brian Davis had requested payout for 40 hours of vacation time that he had remaining and the fact that he was paid out on 9/12/2025 for those hours per the PBA contract..

Mayor Gearhart reported for the **Public Works Committee**.

Tracey Road – quote for 2025 Drop Deck Tilt Trailer - \$19,150 – there was some discussion last month that Daren was the only individual who would be able to operate this trailer as it would require a Class A license. Trustee Lamont indicated this should be removed from the agenda with no further discussion.

Shrier-Martin (Sewer) – quote dated 9/4/2025 - \$29,040 & Koester (Sewer) – quote #0004907 - \$5,990 –

Motion was made by Trustee Lamont to approve moving forward on Shrier-Martin quote dated 9/4/2025 in the amount of \$29,040 and Koester quote #0004907 in the amount of \$5,990. Motion was seconded by Trustee Fitch and passed unanimously.

Turnkey (Sewer) – quote #AFM43-25-2591 - \$6,714.40 + shipping and taxes – some discussion was had by the board.

Motion was made by Trustee Lamont to approve moving forward with Turnkey quote #AFM43-25-2591 in the amount of \$6,714.40 + shipping and taxes. Motion was seconded by Trustee Tweed and passed unanimously.

WWTP employee promotion – there was a request made by Dave Hornbeck in his monthly report to promote Andrew Dougherty to position of Senior WWTP Operator as he has taken over duties Nick Guth was doing since he left.

Motion was made by Trustee Lamont to promote Andrew Dougherty to Senior WWTP Operator retroactively to 8/16/2025 at a rate of \$28.88. Motion was seconded by Trustee Sturdevant and passed unanimously.

Mayor Gearhart indicated to the board that he has been talking to Dave Hornbeck and they feel that we should be billing monthly septage fee from \$0.05 to \$0.08 per gallon.

Motion was made by Trustee Lamont to increase septage fee to \$0.08 per gallon. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Sturdevant reported for the **Joint Services Committee**

Motion was made by Trustee Sturdevant to approve Recreation Director Year End Report 2025 and Tennis and Pickleball Year End Report 2025. Motion was seconded by Trustee Tweed and passed unanimously.

Fees from other communities for summer recreation – after some discussion, it was reported that Trustees Sturdevant and Tweed would meet and report back to board on the findings / recommendations.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Set date for public hearing - change to codes – after some discussion, the board needs to get document from Courtney Heinel @ Roemer to be able to schedule the public hearing. Trustee Lamont has recommendations from the board discussion that he will get to Courtney so that she can update the document to be able to move forward with scheduling a public hearing for the zoning recommendations.

Camping in Park – Permit? The board decided this item will be tabled to the October board meeting.

Village Hall Painting – Bids were opened at the August board meeting and were quite high. Mayor Gearhart indicated that he needs to get a lead kit to test the paint and Steve Crews indicated that could do the painting in the Spring but we need to check with our village attorney to see if we need to re-bid.

Chief Mills and the College Police would like us to consider bike regulations – Trustee Tweed was going to share Chief's email as it was only sent to 2 individuals. There was some talk to needing a Local Law to ban e-bikes on sidewalk – we will discuss this again at the October board meeting.

Boiler repair and notice for WWTP – the board discussed the loss prevention report from Hartford Steam Boiler dated 7/23/2025. Mayor Gearhart indicated that Dave Hornbeck is handling this.

Parking Permit Proposal – there was some discussion that the price should be \$50 - \$100 per month. Trustee Lamont indicated we need to create an application, have a permit / tag and figure out billing and price. The board after some discussion felt that \$75 per month would be appropriate. Trustee Sturdevant will work on the application and permit / tag and get to other board members so that we can have a discussion at the October board meeting and approve to start November 1, 2025.

Woolerton Street Parking – this was already covered under Privilege of the Floor

Trustee Sturdevant reported for the **Finance Committee**

Procurement Policy – Trustee Sturdevant indicated she is looking at Canandaigua – table this to October meeting for further discussion.

OLD BUSINESS

IPAW (Integrated Public Alert and Warning System) – the Clerk has been working on this for some time now and Mayor Gearhart with the recent water main break, we need to be able to send out alerts. Mayor indicated this will cost \$1,000 per year to enable Village of Delhi to send alerts.

Frontend Loader – nothing further on this item – this item has not been placed on the auction site yet.

Apptogee – Mayor Gearhart indicated that he had received another call from the salesperson. This is web pages for local government. The board thought this too expensive and are not interested in this at the current time.

NEW BUSINESS

CORRESPONDENCE - 30 day advanced notice for liquor license for The Shire Pub LLC @ 123 Main Street was received 9/5/2025 requesting we complete the form to waive the 30-day notification period.

Motion was made by Trustee Lamont to waive the 30-day wait period to allow the applicant to proceed quickly with submitting the license application to the NYS Liquor Authority. Motion was seconded by Trustee Sturdevant and passed unanimously.

Climate Smart Communities – no meeting and nothing to report tonight

Payroll Program – Mayor and Clerk as looking at a couple of software programs – will bring this back to the October board meeting

Fireworks discussion – there was discussion of scheduling fireworks for 7/3/2026 at a cost not to exceed \$10,000.

Motion was made by Trustee Fitch to schedule fireworks for 7/3/2026 at a cost not to exceed \$10,000. Motion was seconded by Trustee Sturdevant and passed unanimously.

Syed Shah request – after some discussion the board decided to take no action as there is nothing in our law that allows any relief.

Joan Townsend – complaint about dog droppings – Mayor Gearhart indicated that we have placed poop station near Cannon Library after a previous complaint – there is no further action to be taken by our board at this time.

NYMIR letter of recommendations – NYMIR made 2 recommendations

1. It is suggested that your municipality reviews and evaluates a drivers Motor Vehicle Record “MVR) annually or utilizes a monitoring service such as the NYS LENS (License Event Notification Service) for the purpose of ensuring that the driver has a valid license or CDL and exhibits a safe driving record.
2. “Children at Play” signs should not be used and / or removed from use on roadways as they provide a false sense of security to parents and children and may serve to increase the municipality’s liability in the event a child is struck by a vehicle.

The board discussed that the LENS program is Free and we should participate.

There was some discussion of a parade “homecoming” the same weekend as the Harvest Festival which hasn’t been approved by the board and will potentially cause chaos at the square. Mayor Gearhart will follow up with Delaware Academy.

ISD change – there was discussion of the Notice of Levy we received from the IRS. We are in communication with our village attorney to see what are options are to cancel our contract with CEGSOFI-ISD LLC prior to the December 2026 expiration. The Clerk is also working on pricing with another IT vendor.

Mayor’s Report

Nothing to report this month.

EXECUTIVE SESSION

Motion was made by Trustee Lamont to enter executive session for purpose of collective negotiations and the employment history of a particular employee. Motion was seconded by Trustee Sturdevant and executive session started at 9:46 pm.

Motion was made by Trustee Fitch to exit executive session. Motion was seconded by

Trustee Lamont and the board went back to open session at 10:41 pm.

Motion was made by Trustee Lamont to hire Mike Brown as a consultant for Water at a cost not to exceed \$200 per month. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to adjourn. Motion was seconded by Trustee Sturdevant and passed unanimously.

Meeting adjourned at 10:42pm.

Respectfully submitted,

Kimberly Cairns
Village Treasurer