

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, August 19, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:03 pm with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart  
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Bill Brown, Lillian Browne, The Reporter; Marianne Greenfield, and Tim, Upstate Estate Management

#### PRIVILEGE OF THE FLOOR –

Marianne Greenfield, Village Historian – spoke about all the postcards that we had down in the historian cage and the fact that she is working to donate them to organizations that can showcase them. Mayor Gearhart also indicated that the trees have been taken out of the cemetery by our village employees.

Bill Brown – Delaware Engineering – project updates for Water Infrastructure Act (WIIA Funding), Lead Service Line Inventory, WWTP Engineering Planning Grant, and WWTP Consent Order,

Motion was made by Trustee Tweed to authorize Mayor to sign Professional Services Agreement with Delaware Engineering DPC for water system upgrades project in the amount of \$696,000, contingent upon aware of WIIA funding. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to authorize Mayor to sign and submit funding application to NYSEFC for WIIA and DWSRF funding for Water System Improvements Project to include Resolution #03 of 2025. Motion was seconded by Trustee Sturdevant and passed unanimously.

Resolution #03 of 2025 reads “ Board Resolution Authorizing Submission of the New York State Environmental Facilities Corporation’s Drinking Water State Revolving Fund (DWSRF) and Water Infrastructure Improvement Act (WIIA) Funding Applications

WHEREAS, Village of Delhi, Delaware County, New York (hereinafter the “Village”) has established the public benefit to Village residents for the Delhi Water System Upgrade Project (hereinafter the “Project”); and

WHEREAS, the Project will replace up to 10,000 lineal feet of aging and undersized asbestos-cement watermain, upgrade telemetry equipment, replace a chlorine contact tank, upgrade a booster pumping station, and replace the mixer and electrical service at the upper water storage tank; and

WHEREAS, the Project has been determined to be necessary and prudent to ensure continued regulatory compliance, to improve system reliability and safety, and to protect public health; and

WHEREAS, the Village has the opportunity to apply for financing through the New York State Environmental Facilities Corporation (NYSEFC) under the Drinking Water State Revolving Fund (DWSRF), and to apply for grant funding through the NYS Water Infrastructure Improvement Act (WIIA) which may fund up to 70% of the total project costs, less other grant funding and not exceeding \$5 million; and

WHEREAS, the total Project cost is estimated at \$6.5 million and the Village has not secured other grant funds to date which would reduce the project cost; and

WHEREAS, the Village is prepared to contribute matching funds, the balance of the project cost not provided by the WIIA grant; and

WHEREAS, the Village will be submitting applications to the NYSEFC for Drinking Water State Revolving Loan financing and the NYS Water Infrastructure Improvement Act grant as a possible means to assist in financing the project; and

THEREFORE, BE IT RESOLVED THAT

1. The Mayor of the Village of Delhi, is authorized to sign the WIIA grant application, and the NYS Revolving Fund (SRF) financing application as well as any NYSEFC funding agreements and associated documents for the Project; and
2. Delaware Engineering D.P.C., on behalf of the Village, is authorized to submit the WIIA and SRF applications for the Project; and
3. The Village agrees to contribute local matching funds for the balance of the Project cost not provided by the grants, through bonding or other means, with potential short-term and/or long-term loan financing for the balance through the DWSRF program.”

Motion was made by Trustee Lamont to authorize Mayor to accept the modified terms of the schedule of compliance for the Order on Consent for the SPDES Permit NY0020265. Motion was seconded by Trustee Fitch and passed unanimously.

Mayor Gearhart indicated that the CWT meeting last night (8/18/2025) that there was talk by Jason Merwin of CWC and Jeffrey Baker, Attorney for CWT regarding NYC tightening their spending relating to Wastewater Treatment Plants in each of the communities but there was also mention of their obligations to each of the communities for upgrading the facilities in each community under the current agreement.

Motion was made by Trustee Fitch to approve the minutes of the July 15, 2025 regular meeting. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Fitch to approve Abstract #003 dated August 19, 2025 in the amount of \$291,254.58 (General fund \$139,866.88, Water fund \$28,908.94, Sewer fund \$87,144.31, Joint Activities fund \$11,518.83 and Trust and Agency fund \$23,815.62). Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Fitch to accept the Police Report dated July 2025, Street Report dated August 2025, Water Report dated 8/14/2025, Sewer Report dated August 14, 2025, Code Enforcement Report 7/9/2025 – 8/12/2025, Treasurer’s Reports for final May 2025, June 2025 and July 2025, Clerk Report dated August 19, 2025 and Historian Report dated August 2025. Motion was seconded by Trustee Sturdevant and passed unanimously.

Trustee Fitch reported for the **Police Committee**

T2 Handheld Parking Ticket Devices – there was much discussion among the board members with regard to the T2 Handheld Parking Ticket Devices. It was felt this was mostly good but members of the board felt perhaps we should see if there are other options and pricing for similar systems. It was also felt that we should reach out to a community who is using this program in an effort to be sure this serve our needs. Mayor Gearhart will gather this additional information and we will revisit this at the September board meeting.

Motion was made by Trustee Fitch to hire Michael Pedulla II, as a part-time Police Officer, at a rate of \$23.00 per hour contingent upon satisfactory completion of background investigation, fingerprint submission and any other screening processes required by department policy and NYS law. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to hire Charles S. Whitmore, as a part-time Police Officer, at a rate of \$23.00 per hour contingent upon satisfactory completion of background investigation, fingerprint submission and any other screening processes required by department policy and NYS law. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to accept the resignation of Cynthia Cobbe from her crossing

guard position. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to hire Lois Hood as a crossing guard effective 9/1/2025 at a rate of \$21.50 per hour. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Fitch spoke about the request for a well at the police range. This item will be tabled to be discussed further at the September board meeting.

Trustee Fitch also spoke about the need to increase the rate for DSS Security detail from \$39 to \$40 per hour.

Motion was made by Trustee Fitch to increase the rate for DSS Security detail from \$39 to \$40 per hour. Motion was seconded by Trustee Sturdevant and passed unanimously.

Mayor Gearhart reported for the **Public Works Committee**.

Water Billing – change from per /1000 to per gallon – Mayor Gearhart indicated that he and Jay Decker have talked to Ti-Sales and they indicated it would be easy to transition from billing water/sewer/CAP from per unit (1,000 gallon) to per gallon charge.

Motion was made by Trustee Lamont to change water/sewer/CAP billing from per unit to per gallon charge. Motion was seconded by Trustee Tweed and passed unanimously.

Franchise Agreement w/Spectrum – Trustee Lamont has reviewed the franchise agreement with Spectrum and this is ready for approval.

Motion was made by Trustee Lamont to authorize Mayor to sign the franchise agreement with Spectrum. Motion was seconded by Trustee Fitch and passed unanimously.

Request for approval for Village to buy back vacation time for 2 employees-

Motion was made by Trustee Tweed to approve payout to Daren Evans for 24 hours of vacation at a rate of \$31.08 per hour and David Hornbeck for 40 hours of vacation time at a rate of \$31.26 per hour at the end of fiscal year 25/26. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Lamont to approve GP Jager quote #127493 in the amount of \$1,379.60 + freight. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Lamont to approve quotation from Tracey Road dated 8/14/2025 in the amount of \$19,150 for a 2025 Drop Deck Tilt Trailer. Motion was seconded by Trustee Sturdevant. There was discussion by the board that only 1 employee has a Class A license and would be able to operate this trailer. Trustee Lamont withdrew his motion – this item will be tabled for further discussion at the September board meeting.

There was some discussion by the board about hiring Nick Guth as a contractor for a 3 week period while he is still around Delhi as a consultant to help Andrew Dougherty with some of Nick's previous tasks at the request of Dave Hornbeck.

Motion was made by Trustee Sturdevant to hire Nick Guth as a consultant (contractor) at a rate of \$50 per hour, not to exceed \$1,000. Motion was seconded by Trustee Lamont and passed unanimously.

Cost Red Door (Stacey Eggers – Mayor Gearhart wanted to point out to the board members the amount of money being paid to Red Door for handling the Sewer budget.

Trustee Sturdevant reported for the **Joint Services Committee**

Fees from other communities for summer recreation – There was discussion by the board that we need to look into what fees should be charged to each community for Summer Recreation as this has not been looked at for some time. The Recreation Director, Laura Gioffe is pulling together participation numbers for all the recreation programs so that we can review and address billing for each community.

Motion was made by Trustee Sturdevant to approve Little League Year End Report 2025. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Lamont to approve Volleyball Year End Report 2025. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to approve Basketball Year End Report 2025. Motion was seconded by Trustee Lamont and passed unanimously.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Set date for public hearing - change to codes – Trustee Lamont is going to request Courtney get us language for parking in the Low Impact area (Elm Street to Franklin). Trustee Lamont is also looking for board members to weigh in with their thoughts on owner occupancy in this zone?

Delaware Avenue Petition – this was for boards information – petition was signed by 12 residents in the vicinity of 87 Delaware Avenue.

Camping in Park – Permit? It was felt that we have had some interest in people camping in our parks and we should come up with some regulations.

Village Hall Painting – Bids? Were opened and are as follows:

1. Red Maple Painting - \$115,700.00
2. Upstate Estate Management - \$177,000.00 (quote 1) – with additional quotes (#2 – 5) for doing painting in stages
3. Macfi Solutions - \$68,740.00

The board decided that these quotes will need to be reviewed to be sure they meet the specs that were outlined before we can award this project.

Chief Mills and the College Police would like us to consider bike regulations – Trustee Lamont indicated he would look to find some regulations – Chief and UPD should bring some ideas to the table – there was discussion about the fact that there should be no e-bikes on sidewalks for resident safety.

Trustee Sturdevant reported for the **Finance Committee**

Procurement Policy – Trustee Sturdevant indicated this item is tabled tonight and will come back for discussion at the September board meeting.

EFPR Group – engagement letter – 2024 and 2025 audits

Motion was made by Trustee Fitch to approve the EFPR Group engagement letter dated 8/8/2025 at a cost of \$21,500 for 2024 and \$21,500 for 2025 with additional work performed at a rate of \$125 per hour, not to exceed \$5,000 per audit. Motion was seconded by Trustee Lamont and passed unanimously.

## **OLD BUSINESS**

IPAW (Integrated Public Alert and Warning System) – Clerk is working on piggybacking on the Delaware County Emergency Services or figuring out what operating software we will go with.

Frontend Loader – Mayor Gearhart indicated that this has not been placed back on the auction website yet.

## **NEW BUSINESS**

Climate Smart Communities – Trustee Tweed wasn't certain of when the next meeting is but there should be one shortly.

Payroll Program – for timecard is tabled for the September board meeting

## **Mayor's Report**

Delaware County Council of Mayors last meeting was 8/6/2025 – next meeting is 9/10/2025.

Walton Gala – 1/17/2025 – elected officials from local villages and state – will be held this year at The Castle in Walton – the plan would be that this event would rotate around the county.

9/23/2025 is the next Joint Town and Village of Delhi meeting – 5:30 PM at Village Hall –

Trustee Fitch brought up the issue of fireworks – 7/3/2026 would be the 1<sup>st</sup> Friday in July and we will need to get this scheduled soon.

## **EXECUTIVE SESSION**

Motion was made by Trustee Fitch to enter executive session for purpose of employment history of a particular employees. Motion was seconded by Trustee Sturdevant and executive session started at 8:44 pm.

Motion was made by Trustee Lamont to exit executive session. Motion was seconded by Trustee Fitch and the board went back to open session at 10:12 pm.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Tweed and passed unanimously.

Meeting adjourned at 10:24 pm.

Respectfully submitted,

Kimberly Cairns  
Village Treasurer