

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, July 15, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:03 pm with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Bill Brown, Elizabeth DeFalco; The Reporter, Marianne Greenfield,

PRIVILEGE OF THE FLOOR –

Marianne Greenfield – Historian – gave the board 2 reports this month. The first report spoke of the Old cemetery on upper Court Street and the tree damage as well as the upcoming training on July 12, 2025 on archival preservation. The second spoke of the discussion on archival preservation of municipal records at the Zaddock Pratt Museum on July 12, 2025 as well as the condition of the historian area in the basement at village hall.

Motion was made by Trustee Fitch to allow the historian to dispose of items in the historian area that are not historical. Motion was seconded by Trustee Tweed and passed unanimously.

Bill Brown – Delaware Engineering – project updates

Bill indicated he had nothing formal to ask of the board this month. Bill reported that they are finalizing the lead line work with Jay Decker. Bill will be updating the WIIA grant for another submission which is due by 9/12/2025.

Motion was made by Trustee Fitch to approve the minutes of the June 17, 2025 regular meeting. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to approve Abstract #002 dated July 15, 2025 in the amount of 138,822.74 (General fund \$26,692.85, Water fund \$16,274.90, Sewer fund \$68,582.42, Joint Activities fund \$3,205.93 and Trust and Agency fund \$24,066.64). Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to accept the Police Report dated June 2025, Street Report dated July 2025, Water Report dated 7/10/2025, Sewer Report dated July 08, 2025, Code Enforcement Report 6/13/2025 – 7/8/2025, Clerk Report dated July 15, 2025 and the Historian Report. Motion was seconded by Trustee Lamont and passed unanimously.

Trustee Fitch reported for the **Police Committee**

Grant for truck - grant request was submitted by Sergeant Davis to O'Connor Foundation asking for \$70,000 for the purchase of a fully equipped police patrol vehicle. Letter dated 6/26/2025 approved a grant of \$35,000 toward the cost of purchasing a fully equipped police patrol vehicle as outlined in the application.

Motion was made by Trustee Fitch to approve Mayor to sign to accept and agree to the conditions of the O'Connor grant for \$35,000 for the fully equipped police patrol vehicle and allow Chief to pursue the purchase of a fully equipped police patrol vehicle not to exceed \$70,000 . Motion was seconded

by Trustee Tweed. Trustee Lamont was not in favor of this – all others were in favor and motion passed.

Mayor Gearhart reported for the **Public Works Committee**.

Airgas – Quote #2013474333 – Welder for Sewer – this item was tabled from the June meeting to gather additional information. Mayor Gearhart indicated that what we have is adequate and the welder can be shared. Trustee Fitch indicated this item should be removed from the agenda.

NPPGov Municipal Listing – Henderson Products – Mayor Gearhart indicated this is similar to state bid and there is no cost for using.

Motion was made by Trustee Lamont to set up account with NPPGov Municipal Listing to allow village to participate. Motion was seconded by Trustee Fitch and passed unanimously.

Street Sweeper Repair Quote – Joe Johnson Equipment – quote #018936 for \$9,686.81 – Mayor Gearhart indicated there is funding under O & M reserve account for this repair.

Motion was made by Trustee Lamont to allow Mayor to sign estimate #018936 with Joe Johnson Equipment in the amount of \$9,686.81 to proceed with repairs to sweeper. Motion was seconded by Trustee Fitch and passed unanimously.

Water Billing – Mayor Gearhart indicated there was discussion at June meeting to change water/sewer bill pricing from per unit to per gallon rates. Mayor need to do the calculations and test some water/sewer accounts to bring back to the village board at the August meeting for approval.

Mayor Gearhart also spoke to problems we have been having with wells 1, 2 and 3 as a result of work that has been done by technician from General Controls. It was recently discovered that the radio that was purchased years ago for \$30,000 never got hooked into the system.

Trustee Sturdevant reported for the **Joint Services Committee**

Fees from other communities for summer recreation – Recreation Director, Laura Gioffe, will be getting Mayor Gearhart a list of participants and communities they reside to see if we need to update billings to communities for their participation in our Summer Recreation programs. After we get this information, we will make a decision on billings for the Treasurer to send out invoices for the 2025 Summer Recreation program.

Storage for Little League equipment – Mayor Gearhart spoke about storing the Summer Recreation equipment in the old Code Enforcement Officer space in the basement instead of off-site as some items have been damaged by rodents and/or losts.

Motion was made by Trustee Sturdevant to begin storing the Summer Recreation equipment in the basement at village hall. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Lamont asked about Beautification working on signage has begun as he was to be part of the committee and he hasn't heard from anyone. It was mentioned that this has been put on hold as we were going to do after village hall was painted and that work hasn't yet been started.

Trustee Tweed also inquired when the paving/sidewalk at Cannon Park will be done. It was discussed that Street Department has been busy so far this year and weather hasn't been cooperative – they are still hoping to get this work done.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Mayor Gearhart indicated that the contractor hired to paint village hall is still unable to start work. He will be returning our deposit and we have placed a legal ad to bid for village hall painting again – bids will be due back by August 18, 2025.

Bishop building update – Mayor Gearhart indicated that Bishop and his contractor are still continuing work on the building – back wall needs to be rebuilt. There has been some indication that Bishop might be okay with renting some of the space in this building

There was some talk about setting a date for a public hearing for changes being proposed to our village code. After some discussion, Trustee Lamont indicated he would contact Courtney Heinel to identify what points she needs clarified so that we can proceed to set a public hearing at the August board meeting.

Trustee Sturdevant reported for the **Finance Committee**

Procurement Policy – policy needs to be updated for approval at the August board meeting.

Quick Summary of Audit for 2023 – Trustee Sturdevant indicated that EFPR audit for 2023 has been completed and we have hard copy report. The treasurer will be dropping files to EFPR Group shortly so that they can start working on financial report for 2024.

Information – Sean's estimate for Reservoir Park – the board was presented a complete wish list from Sean Leddy with a total cost of \$326,740 for Reservoir Park – we are ready to start this project once funding is secured - this can be done in stages as funding is obtained.

Budget Modifications for 24/25 fiscal year

Motion was made by Trustee Sturdevant to accept the budget modifications for 24/25 fiscal year (per report dated 7/10/2025) totaling \$808,224.19. Motion was seconded by Trustee Fitch and passed unanimously.

OLD BUSINESS

IPAW (Integrated Public Alert and Warning System) – Clerk is waiting to hear back from IPAWS with information on supporting that was to come with a minimal cost.

Frontend Loader – Mayor Gearhart indicated that Daren has not put this back on the auction website but will shortly and we will see what we get from that.

NEW BUSINESS

Climate Smart Communities – Mayor Gearhart indicated he received an email from a group that found the Climate Smart information useful – he will forward this email to Trustee Tweed.

Payroll Program – Clerk, Mayor & Trustee Sturdevant are looking at timecard software and we need to have a demo of the product to see if any of these programs would serve our needs.

Short-Term Rentals & Student Housing – Mayor Gearhart wants the village board to let him know if we are interested in proceeding with this. There was some discussion that perhaps we need to look a

community similar to Delhi with a college – maybe Cobleskill. Trustee Lamont indicated he felt we needed to concentrate on items #1, #2, #3 and #4 and put item #5 (short-term rentals & student housing) on hold so as not to delay the other recommendations made by the Zoning Revision Committee.

Mayor's Report

Delaware County Council of Mayors last meeting was 7/9/2025 – next meeting is 8/6/2025.

Mayor Gearhart indicated that town and village of Delhi was well represented at the 7/9/2025 joint meeting with Supervisors, Trustees and Council people but he was disappointed by the overall turnout.

EXECUTIVE SESSION

Motion was made by Trustee Fitch to enter executive session for purpose of employment history of a particular employee. Motion was seconded by Trustee Sturdevant and executive session started at 8:12 pm.

Motion was made by Trustee Lamont to exit executive session. Motion was seconded by Trustee Fitch and the board went back to open session at 8:59 pm.

CORRESPONDENCE - 30 day advanced notice for liquor license for Sodexo Operations, LLC @ SUNY Campus Alumni Hall Hospitality Center was received 6/27/2025 requesting we complete the form to waive the 30-day notification period.

Motion was made by Trustee Lamont to allow Mayor to sign the form waiving 30-day notification period. Motion was seconded by Trustee Fitch and passed unanimously.

Resolution #5 of 2025 from Middletown – board needs to look into this matter to see if we have signed something similar in the past.

Motion was made by Trustee Fitch to adjourn. Motion was seconded by Trustee Lamont and passed unanimously.

Meeting adjourned at 9:03 pm.

Respectfully submitted,

Kimberly Cairns
Village Treasurer