

A regular meeting of the Board of Trustees for the Village of Delhi was held **Tuesday, May 20, 2025** at 6:00 pm at Village Hall.

The meeting started at 6:02 pm with the Pledge of Allegiance.

Present: Mayor: Jeffrey Gearhart
Trustees: Jeremy Fitch, Janet Tweed, Ian Lamont and Barbara Sturdevant

Guests: Elizabeth DeFalco, The Reporter; Deb Fleming, Rich Maxey and Bill Brown

PRIVILEGE OF THE FLOOR –

Sean Leddy presented his Reservoir Park Conceptual Master Plan to the village board.

Sheet L-03 the left side is the park entrance and the right side is the parking area which there is room for 4 – 5 parking spots and 1 ADA compliant parking spot.

Sheet L-04 is the waterfall area – which Sean indicated he had little work except to clear the area and mow to clean this area up. Also included was the camp area, which Sean conceived widening the drive (gravel area), there would be room for 3 – 4 tents with a communal fire pit

Sheet – L-05 is the picnic / pavilion area which the conceptual plan has a pavilion 20' x 40' with 25-30 parking spaces and 1 ADA parking space. Sean indicated he needs to add a bathroom to the plan. The next step would be to look for funding from CFA, etc. Sean indicated that Delaware County could probably assist with looking for grant funds under our TPAS agreement.

Trustee Fitch asked if there was access to electric for the proposed pavilion in Reservoir Park.

Deb Fleming gave all sorts of information to the village board for signage at Village Hall – we would need to choose style of sign, color, font and size of letter for village hall. Deb did indicate that she recommends the lettering be $\frac{3}{4}$ " – 1" thick. After some discussion, it was determined that there would be an ad hoc committee comprised of Barbara Sturdevant and Ian Lamont who would meet with Deb Fleming to figure out what to bring back to the entire board for them to make a decision on the final signage.

Deb Fleming then went on to talk about the "Welcome to Delhi" signs. There was discussion that Ian Lamont, Janet Tweed and the Beautification Committee being involved in the decision of signage to bring information back to the entire village board for a final decision of the signs.

Bill Brown of Delaware Engineering was present but didn't have anything to ask of the village board tonight.

Bill reported on the Sewer – NYS DEC permit is requiring additional testing. He indicated they have a conference call scheduled for 1 – 2 weeks. Mayor Gearhart indicated that the consent order was due 2 years ago. Bill indicated that the Engineering Planning grant has been submitted. Bill indicated that he continues for work with Jay Decker on the Lead Service Line work – the next step will be to put this out for bid for a contractor to do the work. Bill indicated the WIIA grant should be opening another round of funding and we will update our submission for approval again – WIIA funding would be 60% up to \$5,000,000 with 40% coming from loans or other grant funding.

Bill also indicated that he is continuing to work with Mike Harrington of Lamont Engineering and they should have some options for the Wastewater Treatment Plant for Spring 2026.

Motion was made by Trustee Tweed to approve the minutes of the April 15, 2025 regular meeting. Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Lamont to approve Abstract #012 dated May 20, 2025 in the amount of \$218,097.24 with the addition of a voucher to pay NYSEG \$543.93 for electric at 9 Court Street for a grand total of \$218,632.17 (General fund \$46,500.69, Water fund \$74,344.69, Sewer fund \$73,966.33, Joint Activity fund \$8.40 and Trust & Agency fund \$23,812.06). Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Fitch to accept the Police Report dated April 2025, Street Report dated May 2025, Water Report dated 5/15/2025, Sewer Report dated May 13, 2025, Code Enforcement Report 3/12/25 – 5/13/25, Treasurers report dated April 2025, and Clerk Report dated May 20, 2025. Motion was seconded by Trustee Tweed and passed unanimously.

Trustee Fitch reported for the **Police Committee**

SUNY Delhi – Memorandum of Understanding – after some discussion, this item was tabled as the village board wanted to see the previous Memorandum of Understanding.

Mayor Gearhart reported for the **Public Works Committee**.

Motion was made by Trustee Lamont to approve Webster Asphalt quote #24586 in the amount of \$3,616 for lot sealing. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Lamont to approve Phoenix Labs quote #DE042825BA for sampling for new SPDES permit. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Sturdevant to approve USA BlueBook quote #QUOT1143360-1 in the amount of \$5,433.25 for Grundfos repair/maintenance kits x 12. Motion was seconded by Trustee Tweed and passed unanimously.

Motion was made by Trustee Sturdevant to approve Turnkey Control Solutions quote #QFM43-25-2541 in the amount of \$10,192 for 4 Grundfos pumps. Motion was seconded by Trustee Lamont and passed unanimously.

Motion was made by Trustee Sturdevant to approve the purchase of John Deere mower under quote #32743805 in the amount of 47,500 if the Committee determines there is a need and the price is reasonable for their needs. Motion was seconded by Trustee Tweed and passed unanimously.

Street Department is looking to purchase 10 trakmat at a cost of \$2,100 and asphalt release at a price of \$1,300 for a 55 gallon or \$81.15 for a 2.5 gallon under quote #011530 from JC Smith. The board was confused by the wording at the end of the quote that makes it look like a lease? Mayor Gearhart will confirm with Daren Evans that trakmats would be purchase, not lease.

Motion was made by Trustee Lamont to purchase 10 trakmats \$2,100 and qty 3 (2.5 gallon) asphalt release \$243.45 for a total of \$2,343.45. Motion was seconded by Trustee Fitch and passed unanimously.

Trustee Tweed wanted to thank Daren Evans and the Street crew for their help to the Beautification Committee with the plantings.

Mayor Gearhart also wanted indicated the Delhi Fire Department washed the Street and sidewalks – we generally give them a \$100 donation for the sidewalks and \$100 donation for fire marshal for the fireworks.

Motion was made by Trustee Fitch to issue a payment of \$100 to Delhi Fire Department donation for sidewalks. Motion was seconded by Trustee Lamont and passed unanimously.

Trustee Sturdevant indicated reported for the **Joint Services Committee**

Dog Warden – Chris Bodo the village board had some discussion as they felt this had been taken care of. It was decided that Village of Delhi should appoint Chris Bodo as dog control officer so that he can enforce the village codes. It was felt that the pay is being taken care of by Town of Delhi under Townwide budget that is paid in by village residents.

Motion was made by Trustee Tweed to approve appointment of Chris Bodo as dog control officer. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Sturdevant to authorize the Mayor to sign the contract with American Fireworks for the Village fireworks display on July 11, 2025 (raindate July 18, 2025). Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Lamont to authorize the Mayor to sign the permit paperwork for the fireworks with State of New York at SUNY Delhi on July 11, 2025 (raindate July 18, 2025). Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Sturdevant to appoint the following recreation directors:

Eileen Kline & Asa Moxley – Tennis Director & Tennis Assistant

Savannah Wake – Volley Director

Laura Gioffe & Sharon Reichert-Morgan – Co Directors for Little League

Alyssa Gioffe - Directors for Basketball.

Motion was seconded by Trustee Lamont and passed unanimously.

Trustee Sturdevant reported that there was to be a Flood meeting with someone from Grayden Dutcher's office but they were a no show. Barb also reported there was a Joint Town and Village meeting 5/14/2025 at 5:30 pm at Town Hall. There was also mention that Jim Smart was going to do a schematic for the Wikham building.

Mayor Gearhart reported that he had spoken to Jason Merwin at the from CWC while they were at the CWT meeting. The indication is there might be some money available from CWC for the burm this year . Mayor Gearhart will follow up with Grayden Dutcher.

Trustee Sturdevant brought up the fact that Village of Delhi was going to purchase a plaque in memory of Jesse Raber for her hard work at Sheldon Park. Mayor Gearhart will get pricing for a plaque.

There was much conversation about the garden beds at Sheldon Park as Amy Randall isn't handling this year. Susan Sainsbury was going to handle but she has decided it is more than she can handle currently. Amy Engel's name came up as someone that might be willing to oversee the Community Gardens @ Sheldon Park – Trustee Lamont will talk to Amy Engel.

Mayor Gearhart spoke about talks he has had with Maya Boukai about Town and Village using the

same historian to coordinate our efforts and Marianne Greenfield is will to do historian for the village. Motion was made by Trustee Sturdevant to appoint Marianne Greenfield as Village Historian at an annual salary of \$500. Motion was seconded by Trustee Fitch and passed unanimously.

There was mention of 3 trees in the village cemetery that need to be taken down. Mayor Gearhart has talked with Daren Evans about these trees.

Mayor Gearhart reported for the **Codes, Building & Planning Committee**.

Bishop building – update –

Mayor Gearhart indicated that he has talked to Josh Morgan, CEO – there is an issue with the back wall, the 3rd floor needs to be cleaned out but the structure work that has been done is good.

There was a question about when the painting at Village Hall should be started. Mayor Gearhart will follow up with the contractor as we have already given him a down payment so we need to figure out when he will do this work or we will need a refund of our money and put out to bid again.

Trustee Sturdevant reported for the **Finance Committee**

Request from Billie Kunzang (11 Franklin Street) regarding village property tax – after some discussion, Mayor Gearhart indicated we need a policy to determine hardship to allow a payment plan. Mayor Gearhart will ask Billie Kunzang to come to his office to have a discussion with her and figure out what the village could do for her.

There was discussion of a request received 5/13/2025 from Syed M. Shah, owner of Buena Vista Inn. The request was passed for all members of the village board to review – no action was taken by the village board.

Motion was made by Trustee Sturdevant to accept EFPR Group draft financial May 31, 2023. Motion was seconded by Trustee Fitch and passed unanimously.

Motion was made by Trustee Fitch to approve raises for non-union employees for fiscal year 2025 – 2026 as follows:

Code Enforcement Officer - \$34,000/year

Motion was seconded by Trustee Sturdevant and passed unanimously.

Motion was made by Trustee Tweed to authorize the Mayoir to sign the Annual Software Support Contracts for the Water & Sewer Software and WQP w/WS Email Billing Software with Williamson Law Book Company and direct the Clerk's office to remit payment of \$1,370 for Water & Sewer Software renewal contract and \$970 for the WQP w/WS Email Billing Software renewal contract. Motion was seconded by Trustee Lamont and passed unanimously.

OLD BUSINESS

IPAW (Integrated Public Alert and Warning System) – Pam Ferguson is waiting to hear back from IPAWS with regard to a vendor that is able to provide hosting at a minimal fee as they had promised. Current quotes we have for hosting range from \$1,000 - \$20,000 per year to host.

Frontend Loader – Mayor Gearhart has spoken to Daren Evans as we did not receive an acceptable bid for the frontend loader when we put on the auction site previously. Daren is going to try to place on the auction site again to see if we can get an acceptable bid.

Lead Service Line replacement – this item was address by Bill Brown under his report tonight.

Building Fee Schedule Changes – Josh Morgan is looking to correct item #10. (Commercial Fee) on the Building Fee schedule from .025% to .0025 of the total project (\$150.00 minimum).

Motion was made by Trustee Lamont to amend Building Fee Schedule to read as follows:

“10. Commercial Fee - .0025 of the total project (\$150.00 minimum) (estimated cost to be determined based upon average construction cost or contract price)”.

Motion was seconded by Trustee Tweed and approved unanimously.

NEW BUSINESS

Climate Smart Communities – Mayor Gearhart indicated all purchases have been made under the \$50,000 grant received – paperwork is being submitted on the NYSERDA website for reimbursement of the \$50,000 that has been spent.

Spectrum Franchise Agreement – Trustee Lamont had proposed several changes on the Spectrum Franchise Agreement – the changes were as follows:

- Page 3 – Section 2.2 Term – from fifteen years to seven
- Page 6 – Section 8.2 Underground Construction – agreement back to the original language
- Page 7 – Section 8.6 Tree Trimming – include Ian’s change “Grantee shall provide Grantor fourteen (14) days’ written notice prior to trimming trees on public property, except where such trimming is in response to an emergency event.”
- Page 8 – Section 10.1 – include Ian’s change “Subscribers, such Franchise fees shall be specifically identified on Subscriber bills as government fees required by this agreement and shall not be grouped together with any other fee. Subscriber bills shall itemize and accurately identify all charges, taxes, and fees.”
- Page 10 – Section 13.1 PEG Access – include Ian’s change “Such PEG channel(s) shall be placed on all tiers of service provided by grantee.”
- Page 10 – 14.3 Public Hearing – update Ian’s change – from 10 business days to 15 business day.
- Page 13 – Section 15.8.1 – amend from 10 days to 10 business days.

Motion was made by Trustee Tweed to submit counter proposal to Spectrum for the franchise agreement with our changes. Motion was seconded by Trustee Sturdevant and passed unanimously.

College Community Cleanup Day – April 19, 2025 – Mayor Gearhart indicated this cleanup day was a success.

NYSEG – improve lighting along Route 10 – Mayor Gearhart indicated NYSEG sent him a Streetlight Request From to improve lighting along Route 10 from Elm Street to McDonald’s because it is very dark through this stretch.

Motion was made by Trustee Sturdevant authorize Mayor to sign this request to install 4 lights. Motion was seconded by Trustee Fitch and passed unanimously.

NYMIR Insurance Renewal proposal – increase from expiring premium of \$83,666.63 – renewal premium of \$88,689.28. It was noted the positions under the crime coverage should be amended from Clerk/Treasurer to Clerk and from Deputy Clerk/Treasurer to Treasurer.

Motion was made by Trustee Fitch to accept the NYMIR renewal at \$88,689.28 with correction to positions under the crime coverage. Motion was seconded by Trustee Tweed and passed unanimously.

Bandstand Usage – there was discussion of one group requesting use of the bandstand every other Saturday. We will continue to monitor to be sure this doesn't become a problem and having to update procedure.

Septage Fee – Mayor Gearhart indicated that we are currently charging 5cents per gallon of septage and other communities are charging 8 – 10 cents per gallon. Mayor will talk to Dave Hornbeck to see if we should amend our rate for this service.

Mayor's Report

Delaware County Council of Mayors last meeting was 5/14/2025 – next meeting is 6/11/2025.

Mayor Gearhart indicated that they met with the Finance Committee on 5/14/2025 and are waiting to hear back from them.

FYI – Delaware County Council of Mayors will be doing another meeting to continue discussions with their Supervisors. This meeting will be 7/9/2025 at 6:00 pm at the Delhi Fire Hall – this will include Trustees, Councilmembers, Mayors, and Supervisors.

EXECUTIVE SESSION

Motion was made by Trustee Tweed to enter executive session for the purpose of employment history of a particular employee. Motion was seconded by Trustee Fitch and executive session started at 9:41 pm.

Motion was made by Trustee Lamont to exit executive session. Motion was seconded by Trustee Sturdevant and the board went back to open session at 10:30 pm.

Motion was made by Trustee Lamont to adjourn. Motion was seconded by Trustee Fitch and passed unanimously.

Meeting adjourned at 10:30 pm.

Respectfully submitted,

Kimberly Cairns
Village Treasurer